



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>Marian College Kuttikkanam Autonomous</b>
• Name of the Head of the institution		<b>Prof. Dr. Ajimon George</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone No. of the Principal		<b>7594971004</b>
• Alternate phone No.		<b>7594971004</b>
• Mobile No. (Principal)		<b>9446919482</b>
• Registered e-mail ID (Principal)		<b>principal@mariancollege.org</b>
• Address		<b>Kuttikkanam P.O, Peermade</b>
• City/Town		<b>Idukki District</b>
• State/UT		<b>Kerala</b>
• Pin Code		<b>685531</b>
<b>2. Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		<b>01/06/2016</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Rural</b>

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. Joby Cyriac
• Phone No.	9447475785
• Mobile No:	9447475785
• IQAC e-mail ID	iqac@mariancollege.org
<b>3. Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://mariancollege.org/iqac/aqar2223/Reports/AQAR%202021%20-%2022%20%20%281%29.pdf">https://mariancollege.org/iqac/aqar2223/Reports/AQAR%202021%20-%2022%20%20%281%29.pdf</a>
<b>4. Was the Academic Calendar prepared for that year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mariancollege.org/iqac/aqar2223/Reports/ACADEMIC%20CALENDER%202022-23.pdf">https://mariancollege.org/iqac/aqar2223/Reports/ACADEMIC%20CALENDER%202022-23.pdf</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	3.32	2003	21/03/2003	20/03/2009
Cycle 2	A	3.45	2009	15/06/2009	14/06/2014
Cycle 3	A	3.52	2014	05/05/2014	31/12/2021
Cycle 4	A++	3.71	2023	11/04/2023	10/04/2030

**6. Date of Establishment of IQAC**

04/02/2004

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	01/12/2022	NIL

**8. Provide details regarding the composition of the IQAC:**

• Upload the latest notification regarding the	<a href="#">View File</a>
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composition of the IQAC by the HEI		
<b>9.No. of IQAC meetings held during the year</b>	<b>12</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<b>Documentation complete for 5 years</b>		
<b>Conducted pre NAAC Audit for every criteria to ensure quality</b>		
<b>Fine tuned systems and procedures on the campus</b>		
<b>Preparing the stakeholders for the accreditation process - students, faculty,admin staff,alumni and parents</b>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		
Plan of Action	Achievements/Outcomes	
<b>Initiated the NAAC accreditation process</b>	<b>Application and submission of NAAC data,5 year data submission ,SSS Survey ,pre NAAC visits</b>	
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name of the statutory body	Date of meeting(s)
IQAC Steering Committee	04/12/2023

<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Year</li> </ul>	

Year	Date of Submission
2022-2023	07/03/2024

<b>15. Multidisciplinary / interdisciplinary</b>
<p>The vision of the College highlights its desire to be a "transformational leader in education" and the philosophy of "celebrating the full flowering of life in abundance". This wide vision of the institution conveys its adherence to the conviction that disciplinary silos are incapable of facilitating true learning. Based on this conviction the institution has kept a multidisciplinary approach in preparing curriculum for most of the programs. Multidisciplinary programs</p> <ul style="list-style-type: none"> <li>• Master of Management in Hospitality (MMH). The program has courses offered by faculty members who belong to disciplines of Commerce, Management, Sociology, English and Law.</li> <li>• Master of Communication and Media Studies (MCMS). The program has courses offered by faculty members belonging to disciplines of English, Journalism, Media Studies, etc.</li> <li>• Master of Social Work. Has courses on political economy, Psychology, Human rights besides the focus area which is social work.</li> <li>• Bachelor of Business Administration. The program has courses offered by faculty members from the disciplines of Business Administration, Commerce, Computer Applications, Mathematics, English, Law etc.</li> <li>• Bachelor of Social Work. Has courses on political economy, Psychology, Human rights besides the focus area which is social work.</li> <li>• Bachelor of Applied Economics. Has courses offered by faculty members from the disciplines of Economics, Commerce, Statistics and English.</li> <li>• BA English Literature, Communication and Journalism. Faculty from the disciplines of English literature, Journalism, Public Relations and Communication engage classes for this program.</li> <li>• Bachelor of Science in Mathematics. Has courses offered by faculty members from the disciplines of Commerce, Statistics, Computer Science, English, Indian Languages and Mathematics. Multidisciplinary courses</li> <li>• All Under graduate students are undergoing a course on "Human Rights and</li> </ul>

Environmental Studies" during their fifth Semester. During the fifth semester of all UG programs all students are required to study a course which is not offered by their parent department. This requirement offers an excellent opportunity to have studies outside their core discipline. The courses offered includes, physical health and wellness, film studies, etc., • Students of MMH program study a course titled "Professionalism and leadership" during all the four semesters. • A non-credit course is offered to students of MCA program titled as 'Domain expertise'. The course offered in three semesters are intended to apprise students about various domains like education, insurance, tax etc.

#### **16. Academic bank of credits (ABC):**

The State of Kerala where the institution is located and the Mahatma Gandhi University to which it is affiliated has not yet made necessary statutory changes to introduce the National Education Policy 2020. Therefore, the institution is unable to reap the benefit of the flexibility offered by the Academic Bank of Credit. In spite of this difficulty, the institution has made the following initiatives in this regard; • Marian College is one of the first signatories to the National Academic Depository to which all the academic scores of students are to be uploaded. We are on board with Academic Bank of Credit and the data of 2021-22 batch of students are uploaded to NAD. • The institution has framed few courses which provides multiple entry and exit as visualized in the ABC. For example, the Post Graduate Diploma program on 'Geriatric Care and Management' provides for entry and exit of students at any stage of the program. • The ERP of the College has been redesigned to suit the requirement of multiple entry and exit of students. • A faculty from Kristhu Jayanthi College, Bangalore delivered a talk on implementation of ABC on 31 August 2022 which was attended by all the top functionaries and Heads of Departments of the College. The resource person, Dr Geethu Anna Mathew, elaborately presented the practical side of implementation of ABC. • The topic of Academic Bank of Credit was discussed by Dr Jose James (former Registrar Mahatma Gandhi University) to all faculty members during the input session as part of the academic planning retreat (SPEL 2022). • The College has appointed a senior faculty as nodal officer for coordinating the implementation of NEP in general and ABC in particular

#### **17. Skill development:**

The curriculum of all programs is framed with the intention of integrating theoretical and practical knowledge wherever possible. Domain specific skills are imparted through appropriate internships/projects and it is supplemented by various tasks

assigned under continuous assessment. •All programs offered at Marian has an internship/project/field work integrated to it. The intention behind such internship/project/field work is to offer an opportunity to students to acquire necessary skills in the areas where they acquired theoretical knowledge. Few examples are cited below; •In the case of the under graduate program of Social Work, (BSW) in every semester the students are assigned to have field work in the respective area they learned during that semester. •For both MCA and BCA programs, theoretical classes and practical lab sessions are handled alongside during all the semesters. This is supplemented by the project work during the Fifth and Sixth semesters of the UG program. For MCA students mini projects are assigned in every semester in new fields of technology. •Soft skill training is imparted to students of all programs through training sessions offered during every year. For example, M Com students have a non-credit course on soft skills spanning all the four semesters of the programme. •Skills which are not domain specific and vocational in nature are imparted by few departments through non-credit courses. For example, Bachelor of Commerce (B Com) program offers a bouquet of nine non-credit courses like cooking, carpentry, gardening, home tools and its repair, tailoring etc. Each student has to select any two workshops offered and has to undergo the same for successful completion of the academic program. This unique program is termed as "Life Skills Competency Workshops". •All B Com students are given training in IT skills as a non-credit course. Students of B Com and BA English Literature, Communication and Journalism are given training in the accounting software Tally, as part of their training in Accounting. •MSW students are given skill-based courses on counselling, project planning and management, participatory rural appraisal etc. •As part of research methodology course, students of M Com, MSW and MMH are given training in the SPSS data analysis software.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian knowledge systems have been integrated to curriculum in myriad ways. Yoga training •International yoga day is celebrated in the College with the active support of students and faculty. Every year training in Yoga is arranged for faculty and students who are interested to learn yoga. •A faculty member of the College is an accredited yoga trainer and he conducts training programs for students on a need basis. Indian languages •Students of B Com and BSc (Maths) programs study Hindi and Malayalam as part of their curriculum. •B Com students study these languages during their first and second semesters. •BSc students study languages during the four

semesters of their UG program. Indian Culture •The course contents of Indian literature prescribed for the B Com and BSc Mathematics students are from different periods of history spanning from ancient to modern literature. The discussion of those topics offers an opportunity to discuss and learn the values and culture of those periods of time. •Fourth Semester Students of BSc Mathematics study a course on Hindi focused on culture and civilization. •Students of BA in English Literature, Communication and Journalism has several courses in various aspects of Indian culture. They have courses on Indian Literature, Dalit Studies, Studies focused on films from regional languages, study materials from texts translated from regional languages etc. •Students of BBA program has a course on Indian Ethos and Values. The course content is on values grounded in Indian culture which are linked to functional areas of management. Similarly, BBA students have a non-credit, valueadded course on Gandhian Thoughts as part of their syllabus. •BSW students are given a course in Gandhian philosophy as part of their syllabus.

#### **19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College has attained notable recognition nationally in successful implementation of outcome-based education (OBE). The following details deserves special mention; •The College has published two books on OBE. "Transform Learning: A Guide to Implement Outcome Based Education" was authored by Dr Cherian P Kurien, (Director, Marian Institute for Innovations in Teaching Learning and Evaluation), Dr Regi M Cherian, (Director, International Relations, Marian Institute of Management), and Dr Roy Abraham P (Former Principal, Marian College Kuttikkanam.) The book is a theoretical study on various facets of OBE. •The second book, "Outcome Based Education: Experiments of a Higher Education Institution" is a brief chronicling of the efforts of Marian College Kuttikkanam to practice the principles of Outcome Based Education. The experience of institutional leaders, departments and faculty members are shared in this work. •Five faculty members of the College, namely, Dr Roy Abraham P, Dr Jose James, Dr Mendus Jacob, Dr Cherian P Kurien and Dr Binu Thomas had been serving as resource persons in National and International Seminars and Conferences on National Education Policy and Outcome Based Education. •All the programs offered by the College have been redesigned to suit the requirements of outcome-based education (OBE). Each course of the program has a well-articulated course outcome and the outcome is assessed in both continuous assessment and semester-end assessment. •In the assessment process, each course outcome is assessed multiple times. Outcomes are assessed through continuous assessment examinations, assignments and other activities as outlined in the

assessment pattern of each course. Similarly, it is ensured that in the Semester End Assessment questions from each of the course outcome is asked. •Another uniqueness of the OBE model adopted by the College is that marks/grades are awarded only to course outcomes. Even in the Semester End Examination unique templates are generated by the software for each question paper which facilitates mark entry to the course outcomes. •Students of M Com is running a Retail Experiment Lab, wherein they manage a shop and administer it as a commercial venture applying the theory, they learn in the class room.

## 20. Distance education/online education:

Meaningful integration of online education and assessment is one of the hall marks of the curriculum offered by Marian. The following are the details; •The Moodle LMS is used by all faculty members for sharing learning resources and student performance assessment for continuous assessment. •Students of MCMS has a course in online mode integrated to their syllabus. The students are required to study a course approved by the faculty in online mode and has to submit the pass certificate for the successful completion of the program. •Most Departments offer MOOC as part of continuous assessment component. The assessment rubric approved by the Department Councils specify MOOC as a compulsory/optional course for Continuous Assessment for Research Skills (CARS) and Continuous Assessment for Deepening Learning (CADL). •Cutting edge areas of Computer Applications included in the syllabus of MCA and BCA programs are taught in blended learning approach integrating class room teaching and online materials. •The School of Social Work is offering two Diploma programs namely, Diploma in Counselling and Psychotherapy, and PG Diploma in Geriatric Care and Management. Both these programs are offered in hybrid mode integrating class room teaching and online education. •The PG Department of Computer Applications offers a Certificate Course in Data Analytics and Visualization in online mode. •M Com students are given training and support to study MBA program of Bharathiyar University in distance mode and almost all students of the program pursue the same.

## Extended Profile

### 1. Programme

1.1

21

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**2.1 **2331**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **840**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 **2326**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**3.1 **590**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **131**

Number of full-time teachers during the year:

## Extended Profile

### 1.Programme

1.1

**21**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1

**2331**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

**840**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

**2326**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

**590**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2		131
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format		<a href="#">View File</a>
3.3		20
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1		252
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2		63
Total number of Classrooms and Seminar halls		
4.3		465
Total number of computers on campus for academic purposes		
4.4		1086
Total expenditure, excluding salary, during the year (INR in Lakhs):		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curriculum Design and Development</b>		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.		
<p><b>Marian focused the following development needs - local, national, regional and global - while formulating and implementing the curricula.</b></p> <ul style="list-style-type: none"> <li>• Quality Education</li> <li>• Gender Equity</li> <li>• Economic growth</li> </ul>		

- Industry, innovation and infrastructure
- Sustainability focus
- Human values
- Good health
- Use of technology for administration and communication
- Critical thinking and Research

The establishment of Marian College in the educationally backward district of Idukki which is a remote tea plantation hamlet was a creative response to the local need for quality higher education for the less privileged children of plantation workers, tribal, and minorities.

#### Curricula relevant to the local needs

- Foreign languages made accessible to students and value addition courses offered to impart life skills.
- Researches to enhance the livelihood of villagers and actions to address the health and wellbeing issues in our neighbourhood.

#### National needs

- Implementation of Outcome-Based Education (OBE) in line with the National Education Policy (NEP)
- Broad use of technology in teaching, learning, assessment and administration
- Undergraduate programs include a discussion of gender issues along with national level Students and Faculty Exchange Programs.

#### Regional and Global needs

- On-campus incubation centres, National and international industry-ready certifications programmes E.g. RHCE, Microsoft, CA, ACCA,
- Environmental Studies contributing to sustainable development needs, along with researches, internships and value education classes

Marian College, through the college's POs, PSOs, and COs provide students with the tools they need to address any of the society's development needs right off campus.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://www.mariancollege.org/iqac/1.1.1.php">https://www.mariancollege.org/iqac/1.1.1.php</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year****0**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<b>No File Uploaded</b>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year****559**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****24**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Holistic-development and wellbeing for all is our aim. Hence we commit to the formation of a generation with:**

### Professional Ethics

- Syllabus of all programs contain courses on professional ethics
- 181courses address professional ethics
- Plagiarism check while submitting dissertations
- Expert-lectures, conference participations and training programmes help students to acquire ethical ideals.

### Gender Sensitivity

- 132 courses on gender - equity, identity, gender-specific issues, women empowerment&entrepreneurship.

- **Dissertations, surveys&field work** deepen gender sensitivity
- **International/national seminars, workshops&webinars** organised on gender and women issues
- **Women Cell&Gender Champion movement** invite attention to gender issues.
- **Street plays, debates&short films** promote gender awareness.

#### **Human Values**

- 113 courses emphasize human values.
- Visits&voluntary services to special homes, care centres
- NSS,NCC,EK Bharat Sresta Bharat,Gender Champion,UNAI etc. helps to develop human values.
- Bi-weekly value-education classes.
- NSS activities of the college won many university&state awards.

#### **Environment & Sustainability Initiatives**

- 202 courses address environment and sustainability
- All UG program give a course on environment
- Through rainwater harvesting the campus became water-surplus campus from a water-scarce state
- Green energy through solar power upto 85KV and biogas plant
- POs,PSOs, and COs reflect many UNSDGs
- Microgreen-farming among students and in hostels
- Green-campus initiatives like minimising the use of paper through digitisation, plastic free campus, etc

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

**9**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

**815**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

**570**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4 - Feedback System**

<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is</b>	<b>A. All 4 of the above</b>
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obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://mariancollege.org/igac/agar2223/Criteria%201/1.4.1/Feedback%20analysis%202022-23.docx.pdf">https://mariancollege.org/igac/agar2223/Criteria%201/1.4.1/Feedback%20analysis%202022-23.docx.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://mariancollege.org/igac/agar2223/Criteria%201/1.4.1/Feedback%20analysis%202022-23.docx.pdf">https://mariancollege.org/igac/agar2223/Criteria%201/1.4.1/Feedback%20analysis%202022-23.docx.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

934

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

232

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment of learning levels is done to identify Advanced (score above 70%), Medium (55-70%,) and Slow (below 55 %) learners. Special programs are organised and students' improvement is measured formally through a battery of outcome-based internal assessments and also through industry/pre-placement evaluations. The scores are analysed and compared to track the progress. Informally, the class advisors assess the progress and give feedback to the learners.

### Assessments of learning levels

- An initial assessment covering reasoning and language comprehension
- Domain Specific tests administered by departments & Personal Interaction by faculty advisors.
- MPAT (Marian Professional Aptitude Test) is conducted for B Com freshmen.
- Programming/ Coding skills Assessment for MCA students by an external team.
- Life skills of students assessed to create a baseline data for classroom interventions, mentoring, counselling and career guidance.
- Walk with a Scholar, Competitive examinations training, Professional Courses Training & Scholarship support, IELTS training, Teaching internship opportunity, Placement Training support by Alumni, Interaction with corporate heads, public figures and Alumni, Publishing research papers, student research projects, Support to student

entrepreneurship and 'Earn while learn' scheme are some programs given for Advanced Learners.

- Scholar Support Program, Peer group & Buddy learning, Remedial and Bridge programs, Mentoring and Counselling support, Supplementing audio/ video tutorials, Periodic parent teacher meetings and Re-tests and Save a Semester examination opportunities are some facilities given for slow learners.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/2.2.1.php">https://www.mariancollege.org/iqac/2.2.1.php</a>

## 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2023	2331	131

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All curricular transactions at Marian are learner centric where knowledge creation becomes the end of all transactions.

Experiential learning: Internships, on-the-job training, surveys, research projects, discipline specific workshops, certificate courses; organising, hosting and participation in celebrating days of national and international significance, various clubs' activities, competitions, online coding, part-time jobs and start-up initiatives. Participation in conferences, seminars and presenting papers. Interactive classroom learning - debates, group discussions, roleplays, media reporting, video recording, collage

making, digital marketing.

Participative and collaborative learning in Marian nurture higher order thinking and self-directed learning in students through peer teaching, group learning. Theme-Centered Interaction as a pedagogical model for living learning experiences. ICT tools like Padlet, Kahoot, Mentimeter - lively and fun-filled opportunities to collaborate. Hackathons, blog creation, interviews, mentoring by corporates, placement training.

Problem-Solving methodologies adopted in Marian exposes the learners to real life scenarios and challenge them to arrive at sustainable solutions. Flipped Classroom strategy, case studies, encourage undergoing courses in MOOC, Coursera, SWAYAM platforms. Response paper writing, reflective writing, critical review of films; interactions and experts interviewed by students. Undertaking research and publishing articles in research journals. Creative writing through class magazine and newsletter publication, blog posts, social media content creation.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Link for additional Information	<a href="https://www.mariancollege.org/iqac/2.3.1.php">https://www.mariancollege.org/iqac/2.3.1.php</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- Customised Moodle LMS (METLE- Marian E-ware for Teaching Learning and Evaluation)to manage courses , resources, assignments and assessment tests., Databases, Wiki, Glossary and,Discussion Forums among moodle tools used
- Online interaction, mentoring, peer teaching, and virtual meetings facilitated through the LMS
- Code Runner tool utilised for programming code evaluation
- MCKA.in, a complete Enterprise Resource Planning Software for managing Continuous Assessments and semester-end exams, Attendance management, Question Bank generation,tabulation and publishing of results
- 24 x 7 Wi-fi with 500 Mbps leased connection
- Email addresses bearing college domain through G-suite provision with unlimited cloud storage- for all teachers and students

- Digital Classrooms with interactive boards/Android TV/LCD projector.
- Free access agreements for paid courses in Coursera and edX and Marian SWAYAM Local Chapter initiated. E-pathsala, W3 schools, Flipgrid, MIT Blossoms, Virtual labs, Wordwall, Mathematics, and Investopedia, Padlet, Plotagon, Prezi, Kahoot, Mentimeter, etc. applied by faculty for teaching-learning processes.
- Marian Digital Library with access to NLIST. e-Shodhsindhu , EBSCO Business Source Elite, Delnet facility, British Council library restricted access. and Turnitin software for plagiarism checking.
- Studio Marian (Multi-purpose Audio-Visual recording Studio) is well-equipped with facilities for :
- High-definition Audio Recording, Video content creation, Dubbing
- Audio- visual editing suite
- Lecture capturing system
- Green mat facility
- Live multi-camera broad casting system

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.mariancollege.org/iqac/2.3.2.php">https://www.mariancollege.org/iqac/2.3.2.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

131

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

**Academic/Examination Calendar 2022-23** A comprehensive schedule of examinations for the College was prepared and distributed by the Office of the Controller of Examinations. The calendar proposed to hold the odd semester examinations in October and the even Semester in March. The college academic calendar is a meticulously crafted roadmap that outlines the entire academic year's schedule, events, and important milestones for students, faculty, and staff. It serves as a crucial tool for planning and organizing all educational activities within the institution. Typically, the academic calendar includes key dates such as the start and end of each semester or term, registration deadlines, exam periods, holidays, and special events like convocations or academic conferences. It also incorporates important administrative timelines such as fee payment due dates, course add/drop deadlines, and academic advising periods. Moreover, the academic calendar often incorporates cultural or national holidays, ensuring inclusivity and respect for diversity among the college community. This comprehensive document is distributed widely to all stakeholders, ensuring everyone is well-informed and aligned with the academic goals and schedules of the institution.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

131

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

44

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

**1039**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

**10.94**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

**84**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- The College has fine-tuned the in-house ERP which integrates the administration processes of the College and the examination system.
- The ERP facilitates communication to students (notifications/circulars etc.), attendance monitoring and verification, condonation process, exam registration, issuance of hall tickets and makes available printable mark lists.
- Question papers are generated from question banks uploaded by the faculty with the help of the ERP. Each question in the question bank is linked to the COs. COs are linked to PSOs and POs so that when answers are valued after the Semester End Examinations the assessment of outcome occur automatically.
- Teachers for invigilation duty are allotted by the software. The faculty members can substitute their invigilation duty through the ERP before it is locked by the Controller of Examinations (CoE).
- False numbering is managed through barcoding.
- Allotment of answer books to evaluators is also done through the ERP.
- Evaluators directly enter marks to the software and Results are declared through the ERP. Application for various services like, revaluation, photocopy of answer books etc and payments to get certificates and mark lists are integrated.
- The mark lists are printed with about eight security features including microtext, UV readable watermarking, hologram etc.
- modern surveillance systems and bio-metric systems ensure enhanced security.
- CA examinations are often conducted through Moodle LMS. The Moodle LMS is linked to the ERP of the College.

- Students can monitor their academic progress by logging on to the ERP.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mariancollege.org/iqac/2.5.3.php">https://www.mariancollege.org/iqac/2.5.3.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- Training Sessions were organised for the teachers on OBE through Marian Institute for Innovation in Teaching Learning and Evaluation (MIITLE) was established to train teachers on OBE and Teaching Innovations.
- In house workshops, online webinars and workshops, including training to teachers in association with Centre for Holistic Teaching Learning, Hong Kong Baptist University, Hong Kong were conducted. Interdepartmental peer mentoring to fine tune measurable outcomes and assessments.
- Department-level discussions and meetings, POs and PSOs displayed in the Departments, the campus ERP - MCKA and MOODLE support understanding of OBE on Campus.
- Individual teachers enter Course Outcomes and map COs with PSOs and POs in MCKA portal.
- Assessments done using scheme and rubrics based on the COs in Semester End Assessment (SEA).
- Books on OBE published by Marian - "OBE implementation: A Practical Implementation Experience at Marian" and Transform Learning: A Guide
- to Implement Outcome Based Education
- MOOC titled "Outcome Based Education" developed by IQAC
- OBE introduced to students during the induction programme
- Discussion on COs, PSOs and assessment strategies among students in every batch by teachers.
- Student leaders of Marian College Students Council (MCSC) organize student orientation sessions on POs and PSOs
- Outcomes displayed on the department notice boards and Class rooms - The campus ERP - MCKA and MOODLE display PSOs and COs in the students' dashboard
- The syllabus document, Outcome-centric question papers ,College Handbook and College website communicates POs, PSOs

## and Cos to the stakeholders

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Link for additional Information	<a href="https://www.mariancollege.org/iqac/2.6.1.php">https://www.mariancollege.org/iqac/2.6.1.php</a>

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

All assessments aim at measuring student progress in the attainment of learning outcomes at different levels of cognition in Bloom's Taxonomy(revised).The assessment structure and computation have been automated through the campus ERP-MCKA. The course articulation matrix of each course maps the strength to which COs address POs and PSOs. The strength of mapping of COs to POs and PSOs is - Level 1 (Slight), Level 2 (Moderate ) and Level 3 (Substantial).

Direct attainment of outcomes is calculated based on the students' performance in Continuous Assessment (CA1, CA2, CA3, CARS & CADL) and Semester End Assessment (SEA), and indirect attainment is calculated based on the course exit survey. The CO attainment is calculated by combining direct and indirect attainment with 80 and 20 weights respectively. The attainment of POs and PSOs are calculated by the MCKA based on the mapping table

In order to compute the total attainment of COs, POs and PSOs, total direct CO attainment [CA (Weightage -40) and SEA (Weightage -60) ] is combined with the total indirect CO attainment.

Outcome attainment is quantized based on CO-wise class averages at three levels:

**Level 3: Class average > 70%**

**Level 2: 50%/= 70%**

**Level 1: Class average < /= 50%**

The assessment provides essential feedback to both teachers and students by computing gaps in the CO attainment in comparison to

the set targets. Analysing the attainment levels, measures like enhancing the targets if gaps are not identified, or, preparing an action plan to reduce the gap are adopted.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional Information	<a href="https://www.mariancollege.org/iqac/2.6.2.php">https://www.mariancollege.org/iqac/2.6.2.php</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

778

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="https://mariancollege.org/iqac/aqar2223/Reports/Annual%20report%202022-2023%20New%20%281%29.pdf">https://mariancollege.org/iqac/aqar2223/Reports/Annual%20report%202022-2023%20New%20%281%29.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://mariancollege.org/iqac/aqar2223/Criteria%202/2.7.2.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College has given utmost importance to research, innovation and extension activities. Over the years Marian has made significant improvement in research, consultancy and extension. The College has a well-defined research policy since 2013 which is regularly updated to be contemporary and relevant. Created necessary infrastructure facilities for the promotion of research and research culture. • Has 5 research Centres/ Chairs: viz. Commerce, Centre for Sustainable and Inclusive Development, Centre for Rural Innovations and Indigenous Knowledge, Research Centre for Data Analytics, and Centre for the study of Eastern Culture and Religious Thought. • LUC MRC- An international Research Centre established in collaboration with Lincoln University College, Malaysia for promoting Inter disciplinary research. There are 56 PhD scholars and 12 research guides attached to the various research Chairs/ Centres.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<b>No File Uploaded</b>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.mariancollege.org/iqac/assets/downloads/iqac/policy%20documents/Marian_Research_Policy_2022.pdf">https://www.mariancollege.org/iqac/assets/downloads/iqac/policy%20documents/Marian_Research_Policy_2022.pdf</a>
Any additional information	<b>No File Uploaded</b>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<b>No File Uploaded</b>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

### **3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

**1**

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **3.2 - Resource Mobilization for Research**

### **3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

**0**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

### **3.2.2 - Number of teachers having research projects during the year**

**0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional Information	<b>Nil</b>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides****27**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year****0**

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

**Marian has an ecosystem that nurtures innovation and puts in place systems and procedures that lead to the creation and transfer of knowledge.**

**This system is supported by 6 dedicated centres for research, initiatives for entrepreneurship and incubation, and community**

orientation.

#### Research centres/chairs/facilities

1. Commerce
2. LUC MRC (Lincoln University College Marian Research Center) a collaborative Research Center with Lincoln University College, Malaysia
3. Centre for Sustainable and Inclusive Development
4. Centre for Rural Innovations and Indigenous Knowledge
5. Research Centre for Data Analytics
6. Centre for studies in Eastern Culture and Religious Thought

Innovation and Entrepreneurship Development Club. The Club is recognized by Kerala Start-up Mission for Startup Boot Camp activities and it actively supports student start- ups. This venture moulded a good number of successful entrepreneurs during the last five years.

#### Innovation and Incubation Cell

The Innovation and Incubation Cell, labelled as Mi3, is facilitating and promoting innovative ideas of both students and faculty. Marian Institute For Innovations In Teaching-Learning and Evaluation (MIITLE) is an offshoot of Mi3 which is an academic center facilitating innovations in curriculum, pedagogy and assessments.

#### Community orientation

The Extension Department of the College organises socially and locally relevant activities and outreach programs towards 'developing social responsibility for inclusive development'.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/3.3.1.php">https://www.mariancollege.org/iqac/3.3.1.php</a>

#### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	<b>No File Uploaded</b>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 3.4 - Research Publications and Awards

<b>3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

**4**

File Description	Documents
URL to the research page on HEI website	<a href="https://mariancollege.org/research">https://mariancollege.org/research</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

12

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### **3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

#### **3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**

##### **3.4.5.1 - Total number of Citations in Scopus during the year**

56

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Bibliometrics of the publications during the year	<a href="#">View File</a>

#### **3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

##### **3.4.6.1 - h-index of Scopus during the year**

6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****7.79**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year****0**

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<b>No File Uploaded</b>
List of facilities and staff available for undertaking consultancy	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.6 - Extension Activities****3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year**

**The college, through its Department of Lifelong Learning and Extension, emphasizes societal engagement with a focus on nurturing social responsibility for inclusive growth among students. It actively participates in the Unnat Bharat Abhiyan, ensuring continuous interaction with local communities. The**

Lifelong Learning and Extension department facilitates student involvement in community service and development. Various initiatives, including awareness campaigns, skill development, and sensitization programs, target neighbouring villages and scheduled tribe settlements in Idukki district. Collaborating with organizations like NSS and NCC, the college addresses community needs, fostering societal well-being. These activities sensitively expose students to social issues, contributing to their holistic development. Notable programs include outreach projects with district administration and community organizations, book collection drives, computer education for rural students, community engagement activities, and environmental awareness campaigns. These efforts not only meet immediate community needs but also cultivate students' sense of social responsibility, promoting personal growth alongside societal contribution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mariancollege.org/igac/aqar2223/Criteria%203/3.6.1/Extension%20Activity%20Report%2022-23.pdf">https://mariancollege.org/igac/aqar2223/Criteria%203/3.6.1/Extension%20Activity%20Report%2022-23.pdf</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

21

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year****938**

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****126**

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)****22**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

**The institution has an area of 26.5 acres with a total built-up of 80000-sq mtrs.**

**The major highlights of the criterion are:**

- 56 classrooms fitted with Wi-Fi connectivity, smart television/ Interactive board.
- One auditorium, and 2 conference halls with a seating capacity of 1200.
- Flipped classroom and media centre with acoustic audio system.
- Moodle integrated mcka.in- the in-house developed ERP and Examination Automation System.
- Science laboratories with modern equipment.
- Two examination halls with a seating capacity of 480.
- 5 Computer labs with 399 latest configured computers for academic purpose.
- Two campuses of Marian together have a total library space of 22185 Sq.ft which can accommodate 380 students which is automated with KOHA
- 7 Discussion rooms and 34 cubicles named as research hubs in the library help to stimulate research culture among faculty and students.
- Plagiarism detection using Turnitin.
- Placement cell with two officers.
- Bandwidth of 500 Mbps with 90 Wi-Fi points across the campus for hassle-free access.
- A multipurpose indoor stadium, football ground, basketball court, volleyball courts, 3 indoor shuttle courts, space for table tennis, chess, indoor games, gymnasiums and yoga center.
- Facility for Aerobics and Scuba dance for women.
- Responsive campus to divyangjan.
- Infirmary with 3 trained nurses.
- Counselling wing with two certified counsellors .
- 2 Prayer Halls, Guest House.
- Amphi Theatre with a seating capacity of 1000.
- Professional Studio Floored equipped with Apple Computer, Yamaha O1V Audio mixer, Yamaha MSP 5 Audio Monitor Speaker, Harison Argos LED lights and teleprompter for e-content development.
- 24\*7 uninterrupted power supply.
- Separate maintenance wings for electrical, plumbing and general estate.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/4.1.1.php">https://www.mariancollege.org/iqac/4.1.1.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

**Marian College has created the following facilities for cultural activities, yoga, sports and games:**

#### **Facilities for Cultural Activities**

- ICT enabled Auditorium with a seating capacity of 800
- 2 Fully furnished Conference Halls with a seating capacity of 400
- An Amphitheatre with a seating capacity of 1000 for celebrating Onam, Christmas, Ramzan, Deepavali, etc.
- Open stage in front of the Academic Block gives a venue for debates, open forums, music time, etc.
- Courtyard in front of the Administrative Block provides a venue for, street plays, mimes, flash mobs, teasers and announcements
- College Ground provides adequate space to organize large-scale cultural events.

#### **Facilities for Health and Wellness**

- Multi gymnasium of 1830 Sq.Mtrs for men and women with modern equipments.
- Multipurpose indoor stadium of 1000 Sq.Mtrs for daily yoga practice
- Open Air Netball court for yoga practice
- College Auditorium for Yoga Sessions and observing Yoga Day
- 40 Sq.mtrs in the new Auditorium Complex for Yoga Centre.

#### **Sports & Games**

**Multi-Purpose Stadium with an area of 1000 Sq.Mtrs for:**

- Basketball
- Rollball
- Roller Hockey

- Speed Skating
- Badminton

File Description	Documents
Geotagged pictures	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/4.1.2.php">https://www.mariancollege.org/iqac/4.1.2.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

63

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

422.937

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Marian College Library is automated and the details are furnished below:

Name of the ILMS Software: KOHA

**Nature of automation: Fully Automated Version: 20.11**

**Library Access URL: <http://library.mariancollege.org/>**

**Year of Automation: 2014**

#### **Description of Library**

Marian Library has been listed in the N-List Top 10 users in India based on usage (During the months of November/2021, January/2022, and February/2022). IRINS Institutional Profile is created for the College which is the first in the State among affiliated colleges and Universities.

The institution has a well-equipped library with a plethora of books, Journals, and E-resources that facilitate the teaching-learning process. A comparative analysis of library resources and services between the third cycle of NAAC Reaccreditation and the current scenario is shown below.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/files/criterion/4.2.1/Facilities_at_marian_library.pdf">https://www.mariancollege.org/iqac/files/criterion/4.2.1/Facilities_at_marian_library.pdf</a>

**4.2.2 - Institution has access to the following:**  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

15

File Description	Documents
Audited statements of accounts	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

638

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Marian College's IT Policy is a comprehensive framework aimed at fostering fairness, transparency, and the effective integration of technology throughout the institution. Key objectives include optimizing the teaching-learning process by leveraging IT tools to empower faculty, enhance curriculum delivery, and facilitate online collaboration among students and teachers. The policy ensures transparency in decision-making processes, particularly regarding IT infrastructure development, thereby engaging stakeholders and aligning technological advancements with the college's strategic goals.

Emphasizing ownership and participation, Marian College encourages active engagement from faculty, staff, and students in utilizing and contributing to the development of IT resources. Cost-effective IT utilization is prioritized, promoting efficient allocation of resources and exploration of innovative yet economical solutions to meet the college's IT needs.

Guidelines for internet access strike a balance between academic

and personal use, acknowledging the importance of both while ensuring responsible and lawful internet usage. The college's high-speed internet connectivity and network support for student services, such as registration and access to library resources, underscore its commitment to integrating technology into administrative processes and enhancing the student experience.

Overall, Marian College's IT Policy reflects a strategic commitment to leveraging technology to enhance education quality, promote transparency, and optimize operational efficiency while fostering a culture of responsible and secure IT usage across the institution.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/4.3.1.php">https://www.mariancollege.org/iqac/4.3.1.php</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2331	405

File Description	Documents
Upload any additional information	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. ?50 Mbps</b>
---	--------------------

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development</b>	<b>A. All four of the above</b>
Media Centre Audio-Visual Centre Lecture Capturing	

## System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/4.3.4.php">https://www.mariancollege.org/iqac/4.3.4.php</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

967

File Description	Documents
Audited statements of accounts	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

### Facilities and systems for Maintenance

#### Laboratory and ICT Facility

- Each laboratory has an Administrator and Laboratory Attendants. They manage the day-to-day maintenance; cleanliness is ensured by the HoD.
- HoDs submit the requirements of a department to the administrator
- Hi-Tech instruments and equipment are kept under AMC
- Lab Assistants led by the System Administrator maintain the computers, networks and ancillary equipment on the campus
- Workshop area earmarked in the lab for assembly and maintenance of desktops
- A M C through external experts for studio and other sophisticated ICT equipment's

#### Classrooms and Halls

- Head of the Department is responsible for the periodic inspection and maintenance of classrooms and furniture.
- I C T facilities of the classrooms are maintained via the digital complaint register and Apps of the college.
- Auditorium, Halls, and its I C T facilities are periodically inspected and maintained by the maintenance wing
- Stock Register of furniture and equipment is kept in the department
- All physical infrastructure is substantially evaluated, maintained and updated during summer vacation

### Library Facility

- Year-on-year stock is taken, and an inventory register is kept
- Maintenance of ICT facilities is through Computer-lab administrator
- Maintenance of books and other infrastructures happens during summer vacation

### Sports Facilities and Gymnasiums

- Department of Physical Education upkeep sports & games facilities, and gymnasium
- Request for maintenance administered through College Website
- Periodic maintenance of sports equipment and gym apparatuses done with external expertise

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/4.4.2.php">https://www.mariancollege.org/iqac/4.4.2.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

383

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

**1169**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills Language and Communication Skills**  
**Life Skills (Yoga, Physical fitness, Health and Hygiene)**  
**Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.mariancollege.org/">https://www.mariancollege.org/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**178**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

473

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

79

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

25

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

**Students are a highly contributing presence in the student council, academic and administrative bodies of the institution. Marian College Students' Council (MCSC) the official student body of the College which organizes all extra-curricular activities held on campus. MCSC is a Council of democratically elected**

students' representatives which conducts programs that promote cultural, social and the corporate life of the students. Trains the students to become responsible citizens. Organises talks, debates, competitions and exhibitions by ensuring student participation. Organizes arts and cultural festivals to promote and develop the artistic talents of students; Conducts sports and games competitions to develop and celebrate the spirit of sportsmanship and teamwork among students. Organizes celebrations of important regional and national days to develop a spirit of patriotism among the students. The Council publishes the College Magazine annually showcasing the literary and artistic talents of the students. Two student representatives are nominated from each class as IQAC representatives. Staff Advisors and the IQAC Coordinator ensure student participation and suggestions in policy matters. There are student representatives in various committees and associations on campus. They involve in different capacities as leaders, coordinators, members and participants in various committees in the college and hostel.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mariancollege.org/iqac/5.3.2.php">https://www.mariancollege.org/iqac/5.3.2.php</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

10

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

**The Marian Alumni Association (MAA) aims to build a network of synergistic collaboration, develop healthy relationships, support**

the academic growth of Marian and generate employment opportunities. An Executive Committee administers and monitors the functioning of the Association. An office with a liaison officerguides and coordinates alumni activities. MAA supports in career and professional development of students through membership in BoS, feedback on curricula, online and offline sessions for students, and lectures by experts. Instituting awards and scholarships, providing for internships and placements, and Organizing mentoring for students in career and placements. MAA organizes Alumni get-togethers (Marian Diaries). The annual alumni meet is organized in August every year in addition to the department level alumni get-togethers. Marian Business Forum functions as a network connecting business persons and professionals. Alumni Database Management wing maintains the network with all alumni and builds an alumni database with members' information. Social and Community Welfare Wing has been extending financial support in the development of Marian infrastructure facilities. As part of Social Welfare activities, we have initiated a fund collection for supporting the construction of homes for the needy, providing scholarships to students, medical support etc. A separate account named 'Medical Emergency Fund' is maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mariancollege.org/iqac/5.4.1.php">https://www.mariancollege.org/iqac/5.4.1.php</a>

<b>5.4.2 - Alumni's financial contribution during the year</b>	<b>D. 2 Lakhs - 5 Lakhs</b>
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File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### VISION

To be a transformational leader in education, facilitating, nurturing and celebrating the full flowering of life in abundance.

#### MISSION

- To create a transformative scholastic experience for students focused on in depth knowledge and competencies;
- To organise transformative avenues for developing artistic and literary talents, life skills, personal health and well-being;
- To cultivate a transformative academic community committed to attracting and retaining diverse talents; ensuring a collaborative environment open to free exchange of ideas where research, creativity, innovation, and entrepreneurship can flourish;
- To impact society in a transformative way – regionally, nationally, and globally – by engaging with partners outside the borders of the college campus.

Idukki is one of the most educationally and socially backward districts in Kerala, with a substantial population of tribals, migrants and minority communities. There is also a large number of vulnerable and resource poor people working as laborers in tea and cardamom plantations of the region. With its focus on job oriented study programs and outcome based, technology integrated learning approach, Marian is committed to improve the educational status of the district and prepare students to meet the challenges of the competitive job market and life situations, which is reflected in its Vision.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">Nil</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College has cultivated and nurtured a culture of inclusiveness and family feelings among the stakeholders which is often referred to as 'Marian Family'. All major decisions are taken through consensus and every stakeholder is given an opportunity to be involved in the decision making process and a space to express their opinion. For example, during the two-day stay in the annual

academic planning programme - SPEL, all the faculty members are given an opportunity to revisit all the institutional policies and rules. This practice provides an excellent platform for building consensus on the functioning of the College.

The leadership of the College is collective, democratic and inclusive. The planning and implementation of all projects are done through a decentralized participatory process. Strategic plans are finalised based on the recommendations from statutory bodies like Governing Body, Academic Council, and IQAC

All major events/programmes are executed through committees where the stakeholders concerned will be members of the committee. The committee prepares the draft plan along with budgetary provisions, get necessary approvals and proceed for successful execution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">Nil</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Marian College made significant progress in aligning with its strategic plan during 2022-23:

1. Implemented Outcome-Based Curriculum to enhance teaching and assessment practices.
2. Merged with Marian International Institute of Management, a step towards university status.
3. Applied for university status to enhance credibility.
4. Established research programs with Lincoln University College Malaysia and signed MoUs for collaboration.
5. Implemented a new campus ERP system to improve administrative efficiency.
6. Adopted new assessment methods aligned with educational outcomes.
7. Registered for the Academic Bank of Credits to enhance educational flexibility.

**8. Drafted a curriculum to implement the National Education Policy, ensuring alignment with national priorities.**

While these actions support the institution's growth, challenges remain. Mergers can present integration hurdles, and achieving university status requires meeting rigorous criteria. Sustaining international partnerships demands ongoing investment.

Nonetheless, Marian College's strategic plan demonstrates ambition and foresight in pursuing its vision for educational excellence and expansion. Continued focus on strategic implementation and stakeholder engagement will be vital for success.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<u>Nil</u>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**Marian College's governance structure is facilitated through various committees, ensuring stakeholder involvement:**

- 1. Board of Management:** Comprising four teachers and management representatives, it oversees policy, investments, and administrative planning.
- 2. Governing Body:** This highest decision-making body includes four teachers and determines strategic areas such as new programs and scholarships.
- 3. Internal Quality Assurance Cell (IQAC):** Coordinates quality initiatives, assessments, and corrective actions based on stakeholder feedback.
- 4. Academic Council and Boards of Studies:** These bodies review curricula and approve proposals, potentially with modifications.
- 5. Finance Committee:** Made up of two teachers and an administrative staff member, it approves budgets and proposes student fees.

6. **Staff Council:** Consisting of department heads and junior teacher representatives, it addresses student discipline issues.
7. **Parent-Teacher Association (PTA):** Operates through an Executive Committee representing parents from all batches.

Through these committees, Marian College ensures comprehensive representation and collaboration in decision-making and implementation across various aspects of its operations.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="#">Nil</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional Information	<a href="#">Nil</a>

<b>6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
--	----------------------------

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

**The mandatory welfare measures instructed by the government like Provident Fund, State Life Insurance, Group personal accident insurance and special leaves are providing as per the rules.**

**The other staff welfare programs and avenues for career**

development enveloped the following:

#### EDUCATIONAL

- Conducts faculty development programs regularly
- Provide assistance to teachers for doing PhD

#### HEALTH CARE

- Free medical service in the First Aid room
- Paid maternity and paternity leave of 3 months & 10 days respectively.

#### FINANCIAL ASSISTANCE & INCENTIVES

- Financial assistance to attend conferences/workshops/seminars
- For articles published in Scopus/WOS-indexed journals:
  - Rs 50,000 for Q1
  - Rs 40,000 if it is Q2.
  - Rs 30,000 if it is Q3, and
  - Rs 25,000 if it is Q4, and for Scopus indexed / book chapter proceedings, Rs 10,000
- Additional income to staff for providing training sessions for various competitive exams.
- Provision for loans & advances
- Subsidized accommodation, laundry and canteen facilities
- Provident Fund, ESI and Festival allowances.
- Provides salary increment of ? 5000 for PhD awarded faculties

**OTHER WELFARE MEASURES**

- Day care facilities for staff's children.
- Playground and recreation facilities for staff
- Free food and uniform for security and housekeeping personnel.
- Free Wi-Fi and email addresses using the institutional domain name
- Paid vacation during summer, all holidays including Onam and Christmas.
- Parking facilities for staff vehicles.
- Annual tour for employees.
- Free counselling
- Gymnasium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year****9**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

36

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

19

File Description	Documents
Summary of the IQAC report	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

**6.4.1 - Institution conducts internal and external financial audits regularly**

**Internal Audit**

The College has an adequate internal control system to enable the systematic internal audit mechanism. The internal audit is considered by the College as a preliminary audit of all financial matters which is conducted every year by LV & Co., Chartered Accountant Kochi. It includes examining financial records maintained by the College along with supplementary evidence. The scope of the internal audit is mainly on Income from fees, expenses, and the financial reporting processes and operational processes of the College as a whole.

**External Audit by Chartered Accountant:**

The College has appointed Jose Kappen & Co., Chartered Accountants, Thodupuzha, Kerala as the External Auditor for conducting the Annual Audit. The annual audit is conducted by the firm covering all the financial aspects of the College such as UGC Grants, Fees, Autonomy Grants, RUSA, Research funds, scholarships, and other financial assistance and the related disbursements and other expenses concerning its utilization.

#### Audit of Government Funds

The funds received by the college under various UGC projects, Other Government funds, RUSA funds and funds received under various projects are separately audited. The audit reports are forwarded to the funding agencies within the stipulated time.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="#">Nil</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

**18.85**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Mobilization of Funds

The College receives financial assistance for infrastructure and academic facilities development in the form of Autonomy grant, RUSA fund, WWS fund, UGC funds etc., The major sources of funds for the colleges are from the following sources:

**Central Government Funds & State Government Funds:** UGC, NAAC, RUSA, ICSSR, AICTE, KSHEC, Major and Minor Projects funds, State government fund for NSS, WWS, SSP, Grant-in-aid for salary, CPE Fund, Autonomy Grant and various Sports Grants.

**Non-Government Funds:** Funds raised by departments/associations , Students fee from self-financing courses, PTA funds, Aid from philanthropists, Contribution from teachers, Contribution from alumni, Financial assistance from management, Contributions from Consultancy and Corporate Training.

The research committee is responsible for facilitating sanction of Research Funds, The teachers coordinating various government schemes are entrusted to ensure government funding. Director Physical Education facilitates government funds for different sports schemes. All the consultancy and corporate training amounts are received through the bank accounts maintained for it.

#### Optimum Utilization of funds

Central Government Funds are used for academic activities such as books, journals etc., other developmental activities and sports activities.

Central and State Government funds received for the activities of NCC and NSS are effectively utilised for the purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">Nil</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**The Internal Quality Assurance Cell (IQAC) has undertaken significant improvements since the previous accreditation cycle, contributing to the enhancement of overall institutional quality and effectiveness:**

1. **Feedback Integration:** Regular feedback collection mechanisms have been implemented, aiding in curriculum refinement and continuous improvement based on stakeholders' inputs.
2. **Increased Employability:** Courses have witnessed a remarkable rise in employability rates, reaching an impressive 98%, indicating alignment with industry demands and the enhancement of students' job prospects.
3. **ICT Integration:** The integration of ICT-enabled systems has revolutionized teaching-learning processes and facilitated complete automation of assessments, enhancing efficiency and accuracy.
4. **Effective OBE Implementation:** Outcome-Based Education (OBE) has been fully implemented, supported by software systems for direct assessment of learning outcomes attainment. Additionally, faculty contributions to OBE literature through the publication of two books showcase their commitment to pedagogical innovation.
5. **Alumni Engagement:** Regular alumni fests are organized, fostering alumni engagement and strengthening the institution's network, contributing to knowledge sharing and collaboration.
6. **Campus ERP Development:** A comprehensive Campus Enterprise Resource Planning (ERP) system has been developed in collaboration with a sister concern, streamlining administrative processes and enhancing operational efficiency.
7. **NAAC Data Compilation:** An Android application has been developed for efficient compilation of data required for NAAC accreditation, simplifying the process and ensuring compliance with accreditation standards.

These improvements underscore the institution's commitment to quality enhancement, innovation, and stakeholder engagement, positioning it for sustained growth and excellence in the higher education landscape.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**The Internal Quality Assurance Cell (IQAC) conducts regular audits to assess the progress of various academic activities within the campus, aligning with NAAC guidelines. The audit format encompasses a range of factors, including:**

1. Curriculum development efforts
2. Teaching-learning processes
3. Implementation of Outcome-Based Education (OBE)
4. Continuous assessment processes
5. ICT integration and innovations in teaching, learning, and assessments
6. Preparation and adherence to course plans and academic calendars
7. Employability of programs and courses
8. Examination systems and results
9. Infrastructure utilization and maintenance
10. Administrative reforms for effective teaching
11. Co-curricular activities
12. Promotion of gender equity
13. Sustainability initiatives

Annual Academic and Administrative Audits (AAA) and Planning and Review Meetings (SPEL) are conducted by IQAC to review these areas comprehensively. These processes aim to identify areas for improvement and potential opportunities in curriculum design, teaching methodologies, and assessment strategies. Additionally, they facilitate communication and coordination among departments, leading to the development of an annual academic calendar and corporate academic action plan. Moreover, these activities serve as platforms for faculty members to express opinions, provide feedback, share innovative ideas, and offer suggestions for enhancing the teaching-learning process. Overall, the audits conducted by IQAC play a crucial role in promoting continuous improvement and excellence in academic practices at Marian College.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="#">Nil</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution</b></p> <p><b>Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://mariancollege.org/igac/aqar2223/Reports/Annual%20report%202022-2023%20New%20%281%29.pdf">https://mariancollege.org/igac/aqar2223/Reports/Annual%20report%202022-2023%20New%20%281%29.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The student population of the institution consists of 50.88% of females and 49.12 % males where as 42% of the staff (including teaching and non - teaching) are females. This comply with the UNSDG gender equity and empowerment.
- The curriculum includes courses on gender specific issues, gender identity and equity and women empowerment. Also, dissertations, projects and field works are done on this topic.
- The Women Cell organized seminars and training programmes for women including training sessions on first aid, digital banking, self-defense, and stitching and embroidery.

- Gender audit by external auditor was conducted from 19/12/2022 to 20/12/2022.
- The Department of Communicative English organized seminars on 'Gender Safety: Issues and Measures' and 'Gender Issues and Trafficking'.
- There is a girl's NCC unit aiming at developing responsible and motivated young women citizen.

#### Facilities

- The wellness officer initiates activities related to mindfulness, meditation and well-being.
- Hostels for students and staff
- Infirmary: Presence of a doctor and three nurses.
- Surveillance cameras (258 in number)
- Counsellors
- Chief security officer

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://drive.google.com/drive/folders/102yAn54qhg88UYc0qAkKjVG-84UCcyFg?usp=drive_link">https://drive.google.com/drive/folders/102yAn54qhg88UYc0qAkKjVG-84UCcyFg?usp=drive_link</a>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Marian College Kuttikkanam is dedicated to promoting environmental sustainability through its 'Clean Campus Green Future' initiative, aimed at fostering a more sustainable, clean, and healthy campus community. The waste management system implemented on campus is grounded in the principles of prevention, minimization, reuse, recycle, and energy recovery. Solid waste is sorted at its source into separate colour-coded bins for degradable and non-degradable materials, each designated. The campus also features facilities for the production of biogas from food waste, which is supplemented by distributing excess food waste as animal feed. Additionally, plastic and paper waste are sold to external vendors. In terms of liquid waste management, the college operates a Sewage Treatment Plant (STP) capable of treating 50,000 liters of water per day. The treated water is repurposed for toilet flushing and gardening through sprinkler irrigation, effectively reducing the campus's freshwater requirements by 65%. A prototype for plastic recycling is being developed. Biomedical waste generated within the college, namely masks used by staff and students, is safely disposed of through incineration. Electronic waste is managed by selling salvageable items and responsibly disposing of irreparable components such as monitors, CPUs, and printers. To address gaseous pollutants emitted in the Chemistry lab, an efficient exhaust system is employed, while liquid effluents are collected in deep pits to prevent percolation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction

A. Any 4 or all of the above

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b>	<b>A. Any 4 or all of the above</b>
<ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).</b>
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<b>Structural Initiatives for diversity promotion 20% reservations of seats for all aided and unaided programs for SC &amp; ST Management reservation of a few seats for OBC every year. Total of 18 percent of students are from SC &amp; ST category. Among 10% of seats under the management quota are reserved for students foreign students, 11% of students are Non-Resident Indians and 3 students are</b>
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foreign students. More than 4% of our students are from other Indian states. Two seat reservations for transgender students and 5% seat reservations for the physically challenged in every course and there are 8 differently-abled students and 2 staff members are part of Marian fraternity. The remaining admissions are made on merit and admissions are granted from all communities, castes, religions, and regions. Among the total strength, 43% of students from economically weaker sections. Last year students received scholarship/fee waiver support from the college. Reservation of hostel facility for students from SC & ST Community and sufficient hostel facility for women- 6 hostels NCC and NSS units established and encourage participation at the national level events Strong and working tie-ups with many academic institutions in different parts of the world.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

**Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.** The staff and students do have several institutional mechanisms to augment their sensitivity to constitutional values. National flag is hoisted with respect and pride on Independence Day and Republic Day. The National Anthem is rendered through the public address system every day after the classes and also at the end of all official programmes. The Statue of the Father of our Nation is mounted in a central location on the campus. The preamble of the constitution is displayed in the library. Holidays with pay are granted to all staff and classes are suspended to enable everyone to participate in elections. Staff of the College assist the election process as Polling officials. Course on Human Rights and Constitutional Values and Obligations is given for UG students.

#### USW2311 - LEGAL INFORMATION FOR SOCIAL WORK PRACTICE

Students from zeniths created a handbook on basic fundamental rights and constitutional obligations under the guidance of Ms Simi, Faculty, Dept of Business Administration.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</b>	<b>A. All of the above</b>
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File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b>
<b>Institution celebrates / organizes national and international commemorative days, events and festivals Marian College organizes programs to commemorate national and international days and events of importance to promote the messages of unity and integrity of our nation, social harmony, and universal brotherhood in the students. Republic Day - January 26 Republic Day is celebrated enthusiastically which begins with flag hoisting by the Principal. Social Justice Day - January 20: The Social Work department organises various programs as part of Social Justice Day. Valentine's Day Feb 14 - is celebrated as an ethnic day too. The</b>

value of human relationships especially between different genders is projected through various Events Independence Day – August 15: Independence Day is observed in the campus with great importance, paying homage to the courageous sacrifices of our freedom fighters. The Principal hoists the National Flag and delivers the keynote address. Parade by the NCC cadets of girls' battalion follows. Teachers' Day – September 5: Marian community pays tribute to the philosopher President of India, Dr. S Radhakrishnan by observing Teachers' Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. ICT integration and Innovations in Teaching Learning and Assessments:

The integration of ICT and innovative teaching methods is essential for modern education, fostering 21st-century skills in students and teachers. By adopting Learning Management Systems (LMS), institutions can create inclusive environments that accommodate diverse learning styles. Implementing student-centered LMS-based assessments enhances transparency and engagement. This shift supports online, hybrid, and independent learning, overcoming geographical barriers. Platforms like MOODLE-LMS offer extensive opportunities for enhancing teaching and assessment. Technologies like Augmented Reality and international collaborations enrich learning environments. Integrating MOOCs and SPOCs supports continuous education. These efforts lead to achieving learning outcomes and developing competencies across programs.

### 2. Community Empowerment through Extension linked to Attainment of the Programme Outcomes

Community empowerment through extension activities is crucial for achieving program outcomes and instilling social values in students. These initiatives engage students with real-life societal challenges, coordinating activities across departments and associations. By partnering with local schools and governments, the college supports community well-being and governance improvements. Located in Idukki, a less developed district, the college actively involves students with the local community, fostering mutual learning and development. Through extension activities, the college contributes resources and expertise to local initiatives, promoting a transformative impact. Student involvement in government projects aligns with program outcomes, enhancing both student learning and community development.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Institutional Distinctiveness

The college, located in Idukki district amidst the Western Ghats, faces environmental challenges due to human activities, including water scarcity and climate change. Since its inception, the college has implemented various measures to improve the ecological balance of the region. These include rainwater harvesting, energy auditing, efficient energy management using alternative sources, water recycling, waste management, and implementing Green Protocols. These efforts have reduced the area's per capita carbon footprint significantly.

Initially, the campus experienced acute water scarcity, leading to the expensive transportation of water. However, through rainwater harvesting and the construction of storage check dams, the campus has become self-sufficient in water, even supplying water to surrounding areas during shortages. The adoption of water conservation practices and fixing leaks has further reduced water usage, making the campus water surplus within 25 years.

In terms of energy, the college has focused on alternative sources, installing a solar photovoltaic system and a biogas plant using food waste from hostels. These initiatives, along with energy audits and efficient energy consumption practices, have significantly reduced the campus's electricity consumption and dependence on external sources. Overall, the college's green initiatives have improved air and water quality, biodiversity, and created a sustainable ecosystem on campus.

File Description	Documents
Appropriate link in the institutional website	<a href="https://mariancollege.org/iqac/7.3.1.php">https://mariancollege.org/iqac/7.3.1.php</a>
Any other relevant information	<b>No File Uploaded</b>

#### 7.3.2 - Plan of action for the next academic year

The Plan of Action for Marian College in the academic year 2023-24 encompasses a diverse range of initiatives aimed at advancing academic excellence, fostering innovation, and enhancing institutional effectiveness. Key priorities include:

1. **Autonomy Renewal:** Ensure compliance with regulatory standards for the timely renewal of autonomy status, maintaining institutional independence.
2. **NIRF KIRF Application:** Submit applications for National Institutional Ranking Framework (NIRF) and Kerala Institutional Ranking Framework (KIRF) to highlight the institution's achievements and progress.
3. **IDA Application:** Apply for Institutional Development Award (IDA) to secure funding for infrastructure development, research, and capacity building.
4. **Research and Workshops:** Promote research culture through workshops and seminars, facilitating scholarly inquiry and innovation.
5. **OBE and AI Tools Workshops:** Organize workshops on Outcome-Based Education (OBE) and Artificial Intelligence (AI) tools to enhance teaching, learning, and assessment practices.